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| Logo, company name  Description automatically generated UNIVERSITI MALAYA CAMPUS COMMUNITY**GRANT APPLICATION FORM** *BORANG PERMOHONAN GERAN KOMUNITI* *KAMPUS UNIVERSITI MALAYA* ***One (1) softcopy of this form in word and pdf format must be submitted to UMCares email:****Satu(1) salinan dalam format word dan pdf hendaklah dihantar ke emel UMCares:* [*umcares@um.edu.my*](http://umcares@um.edu.my) ***[Please note that INCOMPLETE FORM will not be processed]*** *[Borang yang TIDAK LENGKAP tidak akan diproses]* |
| **A** | **TITLE OF PROJECT /** *TAJUK PROJEK* |
| **A(i)** | **TITLE OF PROPOSED PROJECT:***Tajuk projek yang dicadangkan:* |
| **B** | **DETAILS OF APPLICANT** / *MAKLUMAT PEMOHON*  |
| **B(i)** | Name of Project Leader: Staff Number:*Nama Ketua Projek*: *No. Staf:* |
| **B(ii)** | **Position (Please tick** *( √ )***):***Jawatan (Sila tanda ( √ )*):  **Senior Lecturer**  **Lecturer**   *Pensyarah Kanan*  *Pensyarah*   |
| **B(iii)** | **Faculty / Department / Centre / Unit (Please provide full address):***Fakulti / Jabatan / Pusat / Unit (Sila nyatakan alamat penuh):* |
| **B(iv)** | **Office Telephone No.:** **Handphone No.:***No. Telefon Pejabat: No. Telefon Bimbit:* |
| **B(v)** | **E-mail Address:***Alamat e-mel:* |
| **B(vi)** | **Type of Service (Please tick** *( √ )***):***Jenis Perkhidmatan (Sila tanda ( √ )):*  **Permanent Contract (State contract expiry date):** *Tetap Kontrak (Nyatakan tarikh tamat kontrak)*  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| **B(vii)** | **Project Leader’s Research Area and Expertise:***Bidang Penyelidikan dan Kepakaran Ketua Projek:* |
| **B(viii)** | **Project Members - Academic (Please add additional applicant if necessary)***Ahli projek - Akademik (Sila tambah pemohon tambahan jika perlu)* |
| **Bil** | **Name & Staff Number***Nama & No. Staff* | **Faculty/ Centre/ Unit***Fakulti/ Pusat/Unit* | **Contribution of Expertise/** *Sumbangan Kepakaran* |
| **1.** |  |  |  |
| **2.** |  |  |  |
| **3.** |  |  |  |
| **4.** |  |  |  |
| **5.** |  |  |  |
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| **Project Members - Non-academic (Please add additional applicant if necessary)***Ahli projek – Bukan akademik (Sila tambah pemohon tambahan jika perlu)* |
| **Bil** | **Name & Staff Number***Nama & No. Staff* | **Faculty/ Centre/ Unit***Fakulti/ Pusat/Unit* | **Contribution of Expertise/** *Sumbangan Kepakaran* |
| **1.** |  |  |  |
| **2.** |  |  |  |
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| **4.** |  |  |  |
| **5.** |  |  |  |
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| **Project Members - Students (Please add additional applicant if necessary)***Ahli projek – Pelajar (Sila tambah pemohon tambahan jika perlu)* |
| **Bil** | **Name***Nama* | **Matric Number***No. Matrik* | **Faculty/ Centre/ Unit***Fakulti/ Pusat/Unit* |
| **1.** |  |  |  |
| **2.** |  |  |  |
| **3.** |  |  |  |
| **4.** |  |  |  |
| **5.** |  |  |  |
| **C** | ***PROJECT INFORMATION /*** MAKLUMAT PROJEK |
| **C(i)** | **Project Cluster [Please tick** *( √ )]:**Kluster Projek [Sila tanda ( √ )]:*  Environmental Development Sport and Recreation Social Welfare  *(Pembangunan Alam Sekitar) (Sukan dan Rekreasi*) *(Kebajikan Sosial*)  Entrepreneurship ICT and Technology Rural Development  *(Keusahawanan)* *(ICT dan Teknologi)* *(Pembangunan Luar Bandar)*  Education Health National and Cultural Heritage  *(Pendidikan) (Kesihatan)* Conservation  *(Pemeliharaan Warisan Negara dan*  *Budaya)*  |
| **C(ii)** | **Sustainability Development Goals [Please tick** *(√)]:* *Matlamat Pembangunan Lestari [Sila tanda ( √ )]:* SDG 1 SDG 2 SDG 3  No poverty Zero Hunger Good Health & Well-Being  SDG 4 SDG 5 SDG 6 Quality Education Gender Equality Clean Water & Sanitation SDG 7 SDG 8 SDG 9 Affordable & Clean Energy Decent Work & Industry, Innovation &  Economic Growth Infrastructure   SDG 10 SDG 11 SDG 12 Reduced Inequalities Sustainable Cities & Responsible Consumption &  Communities Production SDG 13 SDG 14 SDG 15 Climate Action Life Below Water Life on Land  SDG 16 SDG 17  Peace, Justice & Partnership for the Goals Strong Institutions |

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| **C(iii)** | **Number of community involvement for technologies / skills or knowledge transfer***Bilangan penglibatan komuniti bagi pemindahan teknologi / kemahiran atau pengetahuan***Number of academic staff involved excluding project members (minimum of 1 academic staff)** *Bilangan staf akademik yang terlibat* *tidak termasuk ahli projek*Number of academic staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Number of non-academic staff involved (minimum of 5 non-academic staff)***Bilangan staf bukan akademik yang terlibat (minima adalah 5 staf bukan akademik)*Number of non-academic staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Number of students involved (minimum of 30 students)***Bilangan pelajar yang terlibat (minima adalah 30 pelajar)*Number of students: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **C(iv)** | **Benefited Communities and Location of Project:***Komuniti yang menerima manfaat dan tempat projek dijalankan:***Example** / *Contoh* : Benefited Communities: 1. Academic Staff 2. Executive StaffLocation of Project: Pusat Komuniti dan Kelestarian UM (UMCares) Kompleks Pengurusan Penyelidikan dan Inovasi (KPPI),  Universiti Malaya, Jalan Prof. Diraja Ungku Aziz,  50603 Wilayah Persekutuan Kuala Lumpur |
| **C(v)** | **Duration of this project (Minimum 6 months and Maximum 12 months):** *Tempoh masa project ini (Minimum 6 bulan dan maksimum 12 bulan):* **Duration: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  *Tempoh*  |
| **C(vi)** | **Research projects (related to current proposal) that have been completed or ongoing by applicant or relevant outputs***(projek penyelidikan yang sedang / telah dijalankan oleh pemohon atau output yang berkaitan)* |
| **1.** |  |
| **2.** |  |
| **3.** |  |
| **C(viii)** | **Executive Summary of Project Proposal (maximum 300 words) and brief description of technologies , skills or knowledge transfer to the community** **(Please include the background of project, literature reviews, objectives, research methodology and expected outcomes from the community project)***Ringkasan Cadangan Eksekutif Projek (maksimum 300 patah perkataan) dan terangkan secara ringkas mengenai teknologi, kemahiran atau pengetahuan yang dipindahkan kepada komuniti* *(Meliputi latar belakang projek, kajian literatur, kaedah penyelidikan, objektif dan jangkaan projek komuniti)***Executive Summary of Project Proposal:****Brief description of technologies , skills or knowledge transfer to the community:** |
| **C(ix)** | **Detailed proposal of community project:***Cadangan maklumat projek komuniti secara terperinci:***(a) Project background including Problem Statement, Related References, Relevance to Government Policy (if any), Hypothesis / Research Questions and Literature Reviews**.  *Keterangan latar belakang projek termasuk Pernyataan Masalah, Rujukan Berkaitan dan Perkaitan dengan Dasar Kerajaan (jika berkenaan), kenyataan hipotesis / persoalan penyelidikan dan kajian literatur*.**(b) Objective(s) of the project** *Objektif Projek* **Example** / *Contoh*  ***This projek embarks on the following objectives /*** *Projek ini merangkumi objektif-objektif seperti berikut:** 1. *To investigate ...*

 *2) To assess ...* *3) To investigate ...*1. *To make recommendation based on ...*

**(c)Methodology** *Kaedah* **Please state in the form** / *Sila nyatakan di dalam borang ini:*1. ***Description of Methodology***
2. ***Flow Chart of Project Activities (Please enclose in Appendix)***
3. ***Gantt Chart of Project Activities (Please enclose in Appendix)***
4. ***Milestones and Dates (Please enclose in Appendix)***

**(d) Expected Results / Output** *Jangkaan Hasil / Output*1. ***Living lab model (Digitally or in real time) in Universiti Malaya including***
	1. ***Facebook page / instagram page; or any social media platform***
2. ***Block buster video***
3. ***Infographic about project including SDGs related to the project***
4. ***Final report***

**(e) Expected Outcome / Impact**  *Jangkaan Outcome / Impak*  Impact on Academics, Society, Industry, Economy and Nation  *Impak terhadap Akademik, Masyarakat, Industri, Ekonomi dan Bangsa* |
| **C(x)** | **Project Risk (Explain project risk in terms of time, technical and financial, especially in times of pandemic)***Risiko Projek (Terangkan risiko projek dari aspek masa, teknikal dan kewangan terutamanya di waktu pandemik)* |
| **C(xi)** | **Project Sustainability and Exit Plan (Please specify how the project will be managed after the project ends)***Kelestarian Projek dan Exit Plan (Sila nyatakan bagaimana projek akan diuruskan selepas projek tamat)* |

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| **D** | **BUDGET***/ BELANJAWAN* |
|  | **Please indicate your estimated budget for this project and details of expenditure according to the guidelines. Maximum application is RM 20,000***Sila nyatakan anggaran bajet bagi cadangan projek ini dan berikan butir – butir perbelanjaan lengkap dengan berpandukan kepada garis panduan* |
| **Budget details***Butiran belanjawan* | **List of expenses requested for CC Grant** *Senarai perbelanjaan dipohon untuk Geran CC***\*Please specify***\*Sila nyatakan secara lengkap dengan pecahannya sekali.* | **Total amount requested for CC Grant***Jumlah permohonan perbelanjaan yang di pohon***\*Please Indicate the overall budget***\*Sila nyatakan bajet secara keseluruhan* |
| **D(i)** | **Vote 24000 -** **Rental***Sewaan* |  |  |
| **D(ii)** | **Vote 27000 -** **Research Materials & Supplies** *Bekalan dan Bahan Penyelidikan* |  |  |
| **D(iii)** | **Vote 29000 -** **Professional Services** *Perkhidmatan Ikhtisas* |  |  |
| **TOTAL AMOUNT (RM)***JUMLAH BESAR (RM)* |  |  |

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| **E** | **DECLARATION BY APPLICANT /** *AKUAN PEMOHON***(Please tick *( √ )*)****/** *(Sila tanda ( √ ))* |
|  | **I hereby declare that:***Saya dengan ini mengaku bahawa:*1. **All information stated here are accurate, UMCares has right to reject or to cancel the offer without prior notice if there is any inaccurate information given.**

*Semua maklumat yang diisi adalah benar, UMCares berhak menolak permohonan atau membatalkan tawaran pada bila-bila masa sekiranya keterangan yang dikemukakan adalah tidak benar.*1. **Application of this project is presented for the UM Campus Community Grant.**

*Permohonan**projek penyelidikan ini dikemukakan untuk memohon peruntukan di bawah Geran Komuniti Kampus Universiti Malaya.***Please ensure all required information are provided** */ Sila pastikan semua maklumat ini disempurnakan*  **Title in English and Bahasa Malaysia Details of Collaborators / Stakeholders** *Tajuk dalam Dwibahasa Maklumat Rakan Kolaborasi / Pemegang Taruh* **Details of Community Budget Details**  *Maklumat Komuniti Perincian Bajet*  **Project Implementation Duration Related Attachments (if applicable)**  *Tempoh Pelaksanaan Projek Lampiran Berkaitan (sekiranya ada)***Date** ........................................ **Signature & Stamp** ........................................*Tarikh Tandatangan & Cop* |
| **F** | **RECOMMENDATION BY DIRECTOR OF UMCares OR PANEL EVALUATION***PERAKUAN PENGARAH UMCARES ATAU PANEL PENILAI* |
|  | **Please tick ( √ ):** *Sila tandakan ( √ ):*  ***A.* Highly Recommended** *Sangat Disokong***B. Recommended**  *Disokong* **C. Not Recommended (Please specify reason)**  *Tidak Disokong (Sila nyatakan sebab)* **Comments:***Ulasan:*------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------**Name** ................................................................................... **Signature & Stamp** ........................................*Nama Tandatangan & Cop*  **Date** ........................................*Tarikh* |