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| Logo, company name  Description automatically generated UNIVERSITI MALAYA CAMPUS COMMUNITY  **GRANT APPLICATION FORM**  *BORANG PERMOHONAN GERAN KOMUNITI*  *KAMPUS UNIVERSITI MALAYA*  ***One (1) softcopy of this form in word and pdf format must be submitted to UMCares email:***  *Satu(1) salinan dalam format word dan pdf hendaklah dihantar ke emel UMCares:*  [*umcares@um.edu.my*](http://umcares@um.edu.my)  ***[Please note that INCOMPLETE FORM will not be processed]***  *[Borang yang TIDAK LENGKAP tidak akan diproses]* | | | | |
| **A** | **TITLE OF PROJECT /** *TAJUK PROJEK* | | | |
| **A(i)** | **TITLE OF PROPOSED PROJECT:**  *Tajuk projek yang dicadangkan:* | | | |
| **B** | **DETAILS OF APPLICANT** / *MAKLUMAT PEMOHON* | | | |
| **B(i)** | Name of Project Leader: Staff Number:  *Nama Ketua Projek*: *No. Staf:* | | | |
| **B(ii)** | **Position (Please tick** *( √ )***):**  *Jawatan (Sila tanda ( √ )*):    **Senior Lecturer**  **Lecturer**  *Pensyarah Kanan*  *Pensyarah* | | | |
| **B(iii)** | **Faculty / Department / Centre / Unit (Please provide full address):**  *Fakulti / Jabatan / Pusat / Unit (Sila nyatakan alamat penuh):* | | | |
| **B(iv)** | **Office Telephone No.:** **Handphone No.:**  *No. Telefon Pejabat: No. Telefon Bimbit:* | | | |
| **B(v)** | **E-mail Address:**  *Alamat e-mel:* | | | |
| **B(vi)** | **Type of Service (Please tick** *( √ )***):**  *Jenis Perkhidmatan (Sila tanda ( √ )):*  **Permanent Contract (State contract expiry date):**  *Tetap Kontrak (Nyatakan tarikh tamat kontrak)*  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **B(vii)** | **Project Leader’s Research Area and Expertise:**  *Bidang Penyelidikan dan Kepakaran Ketua Projek:* | | | |
| **B(viii)** | **Project Members - Academic (Please add additional applicant if necessary)**  *Ahli projek - Akademik (Sila tambah pemohon tambahan jika perlu)* | | | |
| **Bil** | **Name & Staff Number**  *Nama & No. Staff* | **Faculty/ Centre/ Unit**  *Fakulti/ Pusat/Unit* | **Contribution of Expertise/** *Sumbangan Kepakaran* |
| **1.** |  |  |  |
| **2.** |  |  |  |
| **3.** |  |  |  |
| **4.** |  |  |  |
| **5.** |  |  |  |
|  | | | |
| **Project Members - Non-academic (Please add additional applicant if necessary)**  *Ahli projek – Bukan akademik (Sila tambah pemohon tambahan jika perlu)* | | | |
| **Bil** | **Name & Staff Number**  *Nama & No. Staff* | **Faculty/ Centre/ Unit**  *Fakulti/ Pusat/Unit* | **Contribution of Expertise/** *Sumbangan Kepakaran* |
| **1.** |  |  |  |
| **2.** |  |  |  |
| **3.** |  |  |  |
| **4.** |  |  |  |
| **5.** |  |  |  |
|  | | | |
| **Project Members - Students (Please add additional applicant if necessary)**  *Ahli projek – Pelajar (Sila tambah pemohon tambahan jika perlu)* | | | |
| **Bil** | **Name**  *Nama* | **Matric Number**  *No. Matrik* | **Faculty/ Centre/ Unit**  *Fakulti/ Pusat/Unit* |
| **1.** |  |  |  |
| **2.** |  |  |  |
| **3.** |  |  |  |
| **4.** |  |  |  |
| **5.** |  |  |  |
| **C** | ***PROJECT INFORMATION /*** MAKLUMAT PROJEK | | | |
| **C(i)** | **Project Cluster [Please tick** *( √ )]:*  *Kluster Projek [Sila tanda ( √ )]:*    Environmental Development Sport and Recreation Social Welfare  *(Pembangunan Alam Sekitar) (Sukan dan Rekreasi*) *(Kebajikan Sosial*)  Entrepreneurship ICT and Technology Rural Development  *(Keusahawanan)* *(ICT dan Teknologi)* *(Pembangunan Luar Bandar)*    Education Health National and Cultural Heritage  *(Pendidikan) (Kesihatan)* Conservation  *(Pemeliharaan Warisan Negara dan*  *Budaya)* | | | |
| **C(ii)** | **Sustainability Development Goals [Please tick** *(√)]:*  *Matlamat Pembangunan Lestari [Sila tanda ( √ )]:*  SDG 1 SDG 2 SDG 3  No poverty Zero Hunger Good Health & Well-Being  SDG 4 SDG 5 SDG 6  Quality Education Gender Equality Clean Water & Sanitation  SDG 7 SDG 8 SDG 9  Affordable & Clean Energy Decent Work & Industry, Innovation &  Economic Growth Infrastructure    SDG 10 SDG 11 SDG 12  Reduced Inequalities Sustainable Cities & Responsible Consumption &  Communities Production  SDG 13 SDG 14 SDG 15  Climate Action Life Below Water Life on Land    SDG 16 SDG 17  Peace, Justice & Partnership for the Goals  Strong Institutions | | | |

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| **C(iii)** | **Number of community involvement for technologies / skills or knowledge transfer**  *Bilangan penglibatan komuniti bagi pemindahan teknologi / kemahiran atau pengetahuan*  **Number of academic staff involved excluding project members (minimum of 1 academic staff)**  *Bilangan staf akademik yang terlibat* *tidak termasuk ahli projek*  Number of academic staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Number of non-academic staff involved (minimum of 5 non-academic staff)**  *Bilangan staf bukan akademik yang terlibat (minima adalah 5 staf bukan akademik)*  Number of non-academic staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Number of students involved (minimum of 30 students)**  *Bilangan pelajar yang terlibat (minima adalah 30 pelajar)*  Number of students: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **C(iv)** | **Benefited Communities and Location of Project:**  *Komuniti yang menerima manfaat dan tempat projek dijalankan:*  **Example** / *Contoh* :  Benefited Communities: 1. Academic Staff  2. Executive Staff  Location of Project: Pusat Komuniti dan Kelestarian UM (UMCares)  Kompleks Pengurusan Penyelidikan dan Inovasi (KPPI),  Universiti Malaya, Jalan Prof. Diraja Ungku Aziz,  50603 Wilayah Persekutuan Kuala Lumpur | |
| **C(v)** | **Duration of this project (Minimum 6 months and Maximum 12 months):**  *Tempoh masa project ini (Minimum 6 bulan dan maksimum 12 bulan):*  **Duration: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  *Tempoh* | |
| **C(vi)** | **Research projects (related to current proposal) that have been completed or ongoing by applicant or relevant outputs**  *(projek penyelidikan yang sedang / telah dijalankan oleh pemohon atau output yang berkaitan)* | |
| **1.** |  |
| **2.** |  |
| **3.** |  |
| **C(viii)** | **Executive Summary of Project Proposal (maximum 300 words) and brief description of technologies , skills or knowledge transfer to the community**  **(Please include the background of project, literature reviews, objectives, research methodology and expected outcomes from the community project)**  *Ringkasan Cadangan Eksekutif Projek (maksimum 300 patah perkataan) dan terangkan secara ringkas mengenai teknologi, kemahiran atau pengetahuan yang dipindahkan kepada komuniti*  *(Meliputi latar belakang projek, kajian literatur, kaedah penyelidikan, objektif dan jangkaan projek komuniti)*  **Executive Summary of Project Proposal:**  **Brief description of technologies , skills or knowledge transfer to the community:** | |
| **C(ix)** | **Detailed proposal of community project:**  *Cadangan maklumat projek komuniti secara terperinci:*  **(a) Project background including Problem Statement, Related References, Relevance to Government Policy (if any), Hypothesis / Research Questions and Literature Reviews**.  *Keterangan latar belakang projek termasuk Pernyataan Masalah, Rujukan Berkaitan dan Perkaitan dengan Dasar Kerajaan (jika berkenaan), kenyataan hipotesis / persoalan penyelidikan dan kajian literatur*.  **(b) Objective(s) of the project**  *Objektif Projek*  **Example** / *Contoh*    ***This projek embarks on the following objectives /*** *Projek ini merangkumi objektif-objektif seperti berikut:*   * 1. *To investigate ...*   *2) To assess ...*    *3) To investigate ...*   1. *To make recommendation based on ...*   **(c)Methodology**  *Kaedah*  **Please state in the form** / *Sila nyatakan di dalam borang ini:*   1. ***Description of Methodology*** 2. ***Flow Chart of Project Activities (Please enclose in Appendix)*** 3. ***Gantt Chart of Project Activities (Please enclose in Appendix)*** 4. ***Milestones and Dates (Please enclose in Appendix)***   **(d) Expected Results / Output**  *Jangkaan Hasil / Output*   1. ***Living lab model (Digitally or in real time) in Universiti Malaya including***    1. ***Facebook page / instagram page; or any social media platform*** 2. ***Block buster video*** 3. ***Infographic about project including SDGs related to the project*** 4. ***Final report***   **(e) Expected Outcome / Impact**  *Jangkaan Outcome / Impak*  Impact on Academics, Society, Industry, Economy and Nation  *Impak terhadap Akademik, Masyarakat, Industri, Ekonomi dan Bangsa* | |
| **C(x)** | **Project Risk (Explain project risk in terms of time, technical and financial, especially in times of pandemic)**  *Risiko Projek (Terangkan risiko projek dari aspek masa, teknikal dan kewangan terutamanya di waktu pandemik)* | |
| **C(xi)** | **Project Sustainability and Exit Plan (Please specify how the project will be managed after the project ends)**  *Kelestarian Projek dan Exit Plan (Sila nyatakan bagaimana projek akan diuruskan selepas projek tamat)* | |

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| **D** | **BUDGET***/ BELANJAWAN* | | |
|  | **Please indicate your estimated budget for this project and details of expenditure according to the guidelines. Maximum application is RM 20,000**  *Sila nyatakan anggaran bajet bagi cadangan projek ini dan berikan butir – butir perbelanjaan lengkap dengan berpandukan kepada garis panduan* | | |
| **Budget details**  *Butiran belanjawan* | **List of expenses requested for CC Grant**  *Senarai perbelanjaan dipohon untuk Geran CC*  **\*Please specify**  *\*Sila nyatakan secara lengkap dengan pecahannya sekali.* | **Total amount requested for CC Grant**  *Jumlah permohonan perbelanjaan yang di pohon*  **\*Please Indicate the overall budget**  *\*Sila nyatakan bajet secara keseluruhan* |
| **D(i)** | **Vote 24000 -**  **Rental**  *Sewaan* |  |  |
| **D(ii)** | **Vote 27000 -**  **Research Materials & Supplies**  *Bekalan dan Bahan Penyelidikan* |  |  |
| **D(iii)** | **Vote 29000 -**  **Professional Services**  *Perkhidmatan Ikhtisas* |  |  |
| **TOTAL AMOUNT (RM)**  *JUMLAH BESAR (RM)* | |  |  |

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| **E** | **DECLARATION BY APPLICANT /** *AKUAN PEMOHON*  **(Please tick *( √ )*)****/** *(Sila tanda ( √ ))* |
|  | **I hereby declare that:**  *Saya dengan ini mengaku bahawa:*   1. **All information stated here are accurate, UMCares has right to reject or to cancel the offer without prior notice if there is any inaccurate information given.**   *Semua maklumat yang diisi adalah benar, UMCares berhak menolak permohonan atau membatalkan tawaran pada bila-bila masa sekiranya keterangan yang dikemukakan adalah tidak benar.*   1. **Application of this project is presented for the UM Campus Community Grant.**   *Permohonan**projek penyelidikan ini dikemukakan untuk memohon peruntukan di bawah Geran Komuniti Kampus Universiti Malaya.*  **Please ensure all required information are provided** */ Sila pastikan semua maklumat ini disempurnakan*  **Title in English and Bahasa Malaysia Details of Collaborators / Stakeholders**  *Tajuk dalam Dwibahasa Maklumat Rakan Kolaborasi / Pemegang Taruh*    **Details of Community Budget Details**  *Maklumat Komuniti Perincian Bajet*    **Project Implementation Duration Related Attachments (if applicable)**  *Tempoh Pelaksanaan Projek Lampiran Berkaitan (sekiranya ada)*  **Date** ........................................ **Signature & Stamp** ........................................*Tarikh Tandatangan & Cop* |
| **F** | **RECOMMENDATION BY DIRECTOR OF UMCares OR PANEL EVALUATION**  *PERAKUAN PENGARAH UMCARES ATAU PANEL PENILAI* |
|  | **Please tick ( √ ):**  *Sila tandakan ( √ ):*  ***A.* Highly Recommended**  *Sangat Disokong*  **B. Recommended**  *Disokong*  **C. Not Recommended (Please specify reason)**  *Tidak Disokong (Sila nyatakan sebab)*  **Comments:**  *Ulasan:*  --------------------------------------------------------------------------------------------------------------------------------------------  --------------------------------------------------------------------------------------------------------------------------------------------  --------------------------------------------------------------------------------------------------------------------------------------------  **Name** ................................................................................... **Signature & Stamp** ........................................  *Nama Tandatangan & Cop*    **Date** ........................................  *Tarikh* |